

Return Form To:

Utility Name

Address

City/State/Zip

Email

Fax

Ducted Air-Source Heat Pump Data Collection Tool

This form can be used to document installation information for homes converting to a ducted air-source heat pump (ASHP) and a ducted variable-speed heat pump (VSHP), or homes upgrading to a ducted VSHP. All sections must be completed by the installer at the time of installation.

Documentation to submit with this form:

- Copy of this completed form
- Installed by certified technician
- Purchase receipt or invoice, including the heat pump make and model number
- AHRI Certificate
- If the units has a variable-speed compressor, include manufacturer documentation that the outdoor compressor includes variable-speed or inverter driven technology (e.g. specification sheet, brochure, or screen shot). Note: Including the text "variable-speed" on the invoice will not satisfy this requirement. Additional documentation is required.)

Eligibility

- Available for existing single-family and existing manufactured homes
- Heat pumps must be AHRI rated and meet current federal minimum standards for HSPF2 and SEER2
 - *If the unit only has an HSPF and SEER value, please contact the utility for verification of eligibility*
- For a conversion to an ASHP or VSHP, existing heating system type must be an electric forced air furnace, with or without air-conditioning.
- For an upgrade to a VSHP, existing heating system can be a DHP, ASHP, Zonal electric, Wood/Oil/Propane/Gas, or no existing heating

Site Information

Company Name		Technician Name (Optional)		Customer's Electric Utility	
Install Date	Install Site Address		Site City	Site State	Site Zip
Home Type		Single Family Existing Manufactured Existing <small>*new manufactured homes are treated as existing once located at their site for occupancy</small>		Heated Area <div style="text-align: right;">Sq Ft</div>	
Existing Heating System Being Replaced <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> Electric Forced Air Furnace without AC Air Source Heat Pump Non -Electric Space Heating (Wood/Oil/Propane/Gas) </div> <div style="width: 30%;"> Electric Forced Air Furnace with AC Ductless Heat Pump No Heating </div> <div style="width: 30%;"> Electric Zonal Ground Source Heat Pump </div> </div>					

New Heat Pump Equipment Data

*Check with utility for efficiency requirements beyond current federal minimum standards

AHRI Certificate #	SEER2* Min. of 14.3	HSPF2* min. of 7.5
Heat Pump Manufacturer	Outdoor HP Model #	Indoor HP Model #
Outdoor HP Capacity (tons) (optional)	Non-Variable Speed HP Compressor	Variable Speed (or inverter-driven) HP Compressor

Controls

HP Thermostat Make		HP Thermostat Model #
Auxiliary heat lockout does not engage at outdoor temperatures above 35°F or 5°F above balance point temperature?		
YES	NO	If no, what is the temperature setting?

Notes

Utility: Please include any additional documentation requirements here